



University of Calcutta

Notice for submission of Claim for Refund

It is notified for all concerned that those students **who have cancelled their admission in 1st Semester** in 5Yr. B.A. LL.B. – 2025-26 in **University of Calcutta** and **Seat Booking Fee or its part due from C.U.** are requested to submit their claim for refund to the Secretary, Faculty of LAW, C.U. within **02-02-2026 (Monday)** in a prescribed format attached herewith through the email (cuadmissionlaw@gmail.com). Refund will be made following refund policy notified earlier.

Students admitted in different Govt-aided and Self-financed College/Institute and subsequently cancelled his/her admission is also requested to submit the claim to the respective College / Institute within **02-02-2026 (Monday)**.

**Secretary,
Faculty Council for the P.G Studies in Law, C.U.**

Format of Claim for Refund

NAME (write in BLOCK letters)	
Application Form No.	
Course	5Yr. B.A. LL.B. 2025-26
Admitted in (Name of the College / Institute)	
Transaction ID	
Date of Transaction	
Amount	
Contact No.	
Email ID	
Category (GN/SC/ST/OBCA/OBCB/PWD/EWS)	
Bank Details:	
Name of the Bank	
Branch Name	
Name of the Account Holder	
Account Number	
Account Type	
IFS Code	
Remarks (if any)	

Signature of the Applicant

Date:

Enclose:

- 1. Photocopy of a cancelled cheque**
- 2. Hand written Application of claim for Refund**